

The management of Curtins Consulting Ltd recognises that our activities and operations require a level of security to be determined and enforced. We are committed to uphold the necessary security information requirements of all our stakeholders within our operations and also through the delivery of our services as well as committing to continual monitor and improve the system as necessary

We are committed to ensure that in business operation and the delivery of our services customer, staff and stakeholder requirements are determined and are met with the aim of enhancing satisfaction.

### **Information Security Management System**

In support of our commitments the Information Security Management System (ISMS) has been developed and is appropriate to the nature, scale and impacts of our activities, products and services.

The ISMS provides a framework to

- review and assess the risks and opportunities associated with our activities
- set our objectives and targets
- procedure to ensure we achieve our objectives.

The Information Security Management System includes the specific requirements of ISO 27001:2013

The Information Security Management System and its associated organisational arrangements, systems and procedures, will be reviewed at least annually and revised as necessary to ensure its continuing suitability and to reflect changes to the business activities.

### **Our Commitments**

#### **Compliance**

To comply with all relevant legislation, regulations and other requirements specifically related to our business activities.

#### **Communications**

To ensure our policy is brought to the attention of all our people and seek their co-operation in supporting the management in its efforts to establish and maintain our information security objectives.

To ensure our policy is available to potential and existing clients and other interested parties through conventional marketing methods and on our web site.

### **Continual Improvement**

To the continual improvement of our management systems and in our performance to reach our objectives. This is achieved by consultation with our people, customers and other interested parties and also by Management Review.

### **Resources**

To determine and ensure the provision of the necessary resources to allow us to achieve our objectives for information security.

### **Competence**

To determine the necessary competence of our people and to ensure through training and experience they are competent to undertake their duties.

To provide guidance and assistance to enable all our people to understand and carry out their responsibilities with regard to the requirements of the ISMS.

### **Awareness**

To promote a workplace culture of increased awareness in our people.

To promote staff contribution to the understanding of the relevance and importance of their activities in achieving our objectives for information security.

### **Suppliers and contractors**

To satisfy ourselves that any organisation which is contracted to carry out any work of a critical nature for the company can demonstrate that it pays due regard to our information security requirements in relation to their product and services they supply to us.

**Rob Melling**  
**Chief Executive**  
**September 2017**

