

# Staying COVID-19 Secure in 2021

We confirm we have complied with the government's guidance on managing the risk of COVID-19

## • FIVE STEPS TO SAFER WORKING TOGETHER •

- ✓ We have carried out a [COVID-19 risk assessment](#) and shared the results with the people who work here - this is available on request for visitors to our premises
- ✓ We have a [COVID-19 Policy](#), including a [Social Distancing, Hygiene and Cleaning Policy](#) in line with guidance and have shared this with the people who work here
- ✓ We have taken all reasonable steps to help people work safely from a [COVID-19 Secure workplace](#) or work from home
- ✓ We have taken all reasonable steps to [maintain a 2m social distance](#) in the workplace
- ✓ Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to [manage transmission risk](#)

Signed on behalf of Employer: *Local Office Director*

Employer: **Curtins Consulting Limited**

Date: **May 2021**

Who to contact: **Phil Hughes (Liverpool Office HQ)**

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